**PROCEEDINGS OF A REGULAR MEETING OF**

**THE BOARD OF COMMISSIONERS OF**

**THE MORGAN CITY HARBOR AND TERMINAL DISTRICT**

**August 8, 2016**

The Board of Commissioners (“Board”) of the Morgan City Harbor and Terminal District (“District”) met in regular session at the District’s office at 7327 Highway 182, Morgan City, Louisiana on August 8, 2016 at 5:00 p.m. Gary Duhon, Vice President convened the meeting with Commissioners Deborah Garber, R. Scott Melancon, Tim Matthews, Sr., Ben Adams and Joseph Cain in attendance. Duane Lodrigue and Thomas Ackel were absent. Also present at the meeting were Raymond Wade, Executive Director; Tori Henry, Office Manager; Cindy Cutrera, Manager of Economic Development; Gerard Bourgeois, Board Attorney; Michael Knobloch, Knobloch Professional Services; Tim Connell, U.S. Army Corps of Engineers; Captain Blake Welborn and Chief Clayton Franklin, United States Coast Guard (“USCG”); Clay Breaud, GSE/Providence Engineering; Mike Lowe, GHD Services; along with members of the media and general public.

The meeting was called to order and the presence of a quorum was noted. Mr. Wade led the invocation and the Pledge of Allegiance was recited.

It was moved by Mr. Matthews and seconded by Mr. Melancon that the minutes of the Regular Meeting of July 11, 2016 be approved and adopted, with said motion carrying unanimously.

It was moved by Mrs. Garber that the report of receipts and disbursements for the month of July, 2016 be received and accepted and that all invoices presented to the Board for the month of July, 2016 be paid.

Mrs. Garber presented the 2016/2017 budget that had been previously emailed, faxed or otherwise delivered to the Board. Mrs. Garber noted a $782,000 deficit due to investment in capital assets, not annual operation expenses. It was moved by Mrs. Garber and seconded by Mr. Melancon that the 2016/2017 budget be adopted and the resolution below and expenditures of the funds in 2016/2017 be authorized in accordance with the budget presented, which was unanimously approved.

**RESOLUTION**

A resolution providing for the adoption of the 2016/2017 budget for the Morgan City Harbor and Terminal District (“District”).

WHEREAS, this Board of Commissioners (“Board”) deems it necessary and proper to prepare and adopt a budget with defined goals on revenues and expenses for the fiscal year beginning July 1st, 2016 through June 30, 2017,

BE IT RESOLVED, that the Morgan City Harbor and Terminal District does hereby approve the budget presented and adopts it as an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2016, and ending June 30, 2017;

BE IT FURTHER RESOLVED by the Board that the detailed estimate of Revenues and Expenditures for the fiscal year beginning July 1, 2016, and ending June 30, 2017 presented this evening, be and the same is hereby adopted to serve as an Operating Budget for the Morgan City Harbor and Terminal District, during the same period.

BE IT FURTHER RESOLVED by the Board that the detailed estimate of Revenues and Expenditures for the fiscal year beginning July 1, 2016, and ending June 30, 2017 presented this evening, be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

BE IT FURTHER RESOLVED by the Board that any deviations of budgetary amendments require the approval of the Morgan City Harbor and Terminal District Board.

Captain Welborn reported that: (i) there were 3,618 total transits for the month of July, averaging 117 per day; (ii) five heroes were recognized at Coast Guard Day for their participation in the rescue effort of a burning fishing vessel.

Chief Franklin reported that Les Rulf notified him that Atchafalaya River light 15 is down, in which he noted he will follow up on.

Tim Connell reported that: (i) Dredge Newport agitation demonstration is currently about 86% complete with data still being collected; (ii) Dredge Leonard J will complete its work in the Berwick Harbor by August 16th; (iii) the Mississippi River Commission low water trip will be August 17th through the 19th.

Mike Knobloch reported that: (i) the deadline for the FY14 Port Security Grant is August 31st; however, an extension has been requested. Equipment has been purchased, awaiting the start of the project due to The Corps not yet issuing the permit. He thanked both Tim Connell and Mike Lowe for their assistance with following up with the Corps; (ii) We do know that we have been awarded $444,000 through the FY16 Port Security Grant, but have not yet been advised of the projects the funding will cover; (iii) we were not awarded any funding through the TIGER nor Fast Lane grants, which tend to award funding to entities who have already gone through the NEEPA process; (iv) the two observations that were noted during our FEMA Desk Review were the need for checking vendors for being debarred/suspended entities and making reference to 2CFR200 in the grant manuals for any grant after December 24, 2014.

Chris Fetters reported that GHD is affiliated with a minority owned group who has $35 million in grant funding for infrastructure, which has no match. A meeting was held with representatives from Coast Guard, Ports of Morgan City, West St. Mary, Fourchon and Terrebonne. Representatives from Senators Vitter and Cassidy and Congressmen Scalise and Graves offices also participated. Mike Lowe also reported that GHD is continuing to support the dredge demonstration along with the Port contractors.

Cindy Cutrera reported that: (i) on August 19th the Mississippi River Commission low water tour public meeting will be on August 19th at the Port dock. She urged all stakeholders to attend and testify as to the need for dredging; (ii) During the month, she and/or Mac have met with Grow LA Coalition to raise awareness that the oil and gas industry is a primary funding source for coastal restoration; the Water Institute, who is looking to form a Gulf Coast Industrial Infrastructure Task Force; Mutual of Omaha, along with GHD, to discuss needs in the dredging realm; Andre Lyons about his documentary on LA Coast, providing more information and viewing of maps. Also, the Waterways Journal Gulf Intracoastal Canal Edition will be published this week with an article on the Port of Morgan City, which she will forward to all commissioners; (iii) Mac and Mike also participated in a hurricane exercise at Port Fourchon and Mac brought Colonel Clancey to visit both dredges and the Bayou Chene structure; (iv) She, Mac and Gerard will have a conference call with Dr. Richardson to put the final touches on the economic impact study, with the final being released in the next couple of weeks; (v) Coast Guard and Morgan City Police Department used the building for training, while Kaitlyn Sighinolfi and Adam Hensgens from Congressman Boustany’s office toured the facility and PAL will host its upcoming meeting here in September.

Mr. Bourgeois presented: (i) a Memorandum of Understanding between the National Weather Service and the District for access of photo or video imagery in order to access marine weather conditions in the area. Mrs. Garber moved to authorize Mr. Wade to execute said Memorandum, which was seconded by Mr. Melancon and carried unanimously.

**RESOLUTION**

A resolution providing for the Morgan City Harbor and Terminal District (“District”) to enter into a memorandum of understanding or cooperative agreement with the National Weather Service Lake Charles (“NWS”) for the purposes by sharing common tasks within the District and NWS.

WHEREAS, Article VII, Section 14(C) of the Louisiana Constitution of 1974 provides that, “For a public purpose, the State and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States, or its agencies, or with any public or private association, corporation, or individual” and, pursuant to LSA R.S. 34:321 et. seq., the District has specific authority to enter into cooperative agreements in order to accomplish their statutory duties and functions; and,

WHEREAS, the NWS is authorized to enter into cooperative agreements with other Federal and State agencies pursuant to the Federal Grant and Cooperative Agreement Act of 1977 (31 U.S.C. §§6301 et seq .) and other rules; and,

WHEREAS, the memorandum of understanding presented this day will be mutually beneficial to the parties in the furtherance of their respective statutory purposes and duties, and each party expects to receive benefits for themselves and the public at least equal to the costs of the responsibilities undertaken pursuant hereto; and,

BE IT RESOLVED, that the District’s Executive Director, Raymond M. Wade, is hereby authorized and directed to execute on behalf of the District, such Memorandum of Understanding or cooperative agreement with the NWS for its use of the District’s camera feeds substantially in accordance with the terms and conditions of the Cooperative Agreement presented this day.

(ii) a 5-year lease agreement with the St. Mary Levee District in the amount of $2,685 for its new office space of 2,685 square feet and 14% pro-rata share of utilities. Mr. Adams moved to authorize Mr. Lodrigue to execute said lease, which was seconded by Mr. Cain and carried unanimously. Mr. Bourgeois also reported that we are currently working on numbers for the Governmental Operations and Emergency building funding as it looks State funding has been cut from the budget.

With no further business to come before the Board, the meeting was adjourned.

Attest:

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Thomas Ackel, Secretary